

CYNGOR SIR POWYS COUNTY COUNCIL

..... 2014

REPORT FOR DELEGATED DECISION

by
County Councillor M Alexander
Portfolio Holder Education and Children's Services
and
County Councillor G Banks
Portfolio Holder for Property and Assets

REPORT BY: Cheryl Leighton
C&C Services Development Manager

SUBJECT: Cleaning Service:
Review of Fees and Charges for 2014 – 2015

REPORT FOR: Decision

1.0 Summary

- 1.1 To review the current scale of charges for the Council's Cleaning Service and to recommend changes where appropriate.
- 1.2 The schedule of charges for PCC building cleaning and school cleaning have not been increased since 2008-09.
- 1.3 Cleaning to non PCC sites was uplifted by 4% in April 2011.
- 1.4 Historically different hourly charge rates have been used for 5 different categories and the charge rate for cleaning in the 5 areas is currently as below –

Sites	Charge rate per hour for a Cleaner
External sites	£11.07
High Schools	£8.98
Primary Schools	£9.43
Internal sites	£10.22
Miscellaneous and small sites	£12.71 and £11.16

2.0 Proposal

It is proposed to change the current charge rates for the education department for 2014-15, with a 1% uplift proposed on all cleaning services charges.

It is proposed to retain varying recharge rates as the discrepancies' are too great to address in one go.

It is proposed not to implement an increase to internal or external sites to allow the cleaning department to remain competitive within the industry.

Proposed changes for 2014-15

High Schools

Category	2012 / 13	2013 / 14	2014/15 1% increase
Cleaner	£8.98	£8.98	£9.07
Cleaner in Charge	£9.55	£9.55	£9.65
Cleaning Supervisor	£10.46	£10.46	£10.57
Caretaker	£10.85	£10.85	£10.96
Builth High School cleaner	£9.16	£9.16	£9.25
Builth High School supervisor	£10.46	£10.46	£10.57

Primary Schools

Category	2012 / 13	2013 / 14	2014/15 1% increase
Cleaner	£9.43	£9.43	£9.53
Cleaner in Charge	£10.02	£10.02	£10.13
Caretaker 2	£10.42	£10.42	£10.53
Caretaker 1	£10.75	£10.75	£10.86

Proposed No change for 2014-15

External sites

Category	2012 / 13	2013 / 14	2014/15 0 % increase
Cleaner	£11.07	£11.07	£11.07
Cleaner in Charge	£11.22	£11.22	£11.22
Caretaker	£12.35	£12.35	£12.35
Caretaker / Handyman	£13.79	£13.79	£13.79

Internal sites

Category	2012 / 13	2013 / 14	2014/15 0% increase
Cleaner	£10.22	£10.22	£10.22
Cleaner in Charge	£10.22	£10.22	£10.22
Caretaker	£11.39	£11.39	£11.39
Caretaker / Handyman	£12.57	£12.57	£12.57

Other sites

Category	2013 / 14	2014/15 0% Increase
Fire Stations small Not including materials	£11.18	£11.18
Fire Stations main sites	£10.75	£10.75
Small contracts / depots internal	£12.71	£12.71

3.0 Powys Change Plan

Risks to the Council if these increases are not implemented are that the Cleaning Service does not have full cost recovery in Schools, however the requested uplift may potentially also reduce take-up of the service.

4.0 Options Considered/Available

- 4.1 Leave the charges for schools as is – with reductions being made with targeted frequency and reduced cleaning schedules the service potentially will not be able to cover it's overheads.
- 4.2 An increase of 1% would generate an estimated additional income of £17,000 per annum based on 2013 – 2014 income.

Preferred Choice and Reasons

- 5.1 Option 4.2 is the preferred choice as the schools cleaning charges are not currently enabling full cost recovery. There has been no increase to these charges since 2008-09
- 5.2 With current reductions to cleaning specifications being requested regularly, the number of sites are not reducing but the income is and there are static charges the service has to meet.

Sustainability and Environmental Issues/Equalities/Crime and Disorder,/Welsh Language/Other Policies etc

There is no implication to the above

Children and Young People's Impact Statement - Safeguarding and Wellbeing

The Authority has a duty within the Pennington report to ensure the cleanliness of school toilets and that they have hot running water, soap and a means of drying hands.

Local Member(s)

N/A

Other Front Line Services

The Council's School's Service.

Support Services (Legal, Finance, HR, ICT, BPU)

The Service Accountant commented: This increase is in accordance with the budget income target for the Cleaning Service and will help ensure the Service delivers a balanced budget. As soon as possible it is intended that an hourly rate will be calculated which offers a uniform rate to all users whilst ensuring the Cleaning Service stays within budget.

Legal – There are no legal issues arising from the recommendation.

Local Service Board/Partnerships/Stakeholders etc

There is no implication to the Local Service Board.

Once agreement is received the cleaning service will need to notify Head Teachers of the increase.

Corporate Communications

Comms comment: The content of this report is of interest to services users and should be communicated following cabinet decision.

Statutory Officers

The Solicitor to the Council (Monitoring Officer) has commented as follows: "I note the legal comment and have nothing to add to the report."

The Strategic Director Resources (Section 151 Officer) notes the comments made by the Service Accountant and that this will assist the delivery of a balanced budget.

Members' Interests

The Monitoring Officer is not aware of any specific interests that may arise in relation to this report. If the Portfolio holders have an interest they should declare it and complete the relevant notification form and refer to decision to Cabinet.

Future Status of the Report

Members are invited to consider the future status of this report and whether it can be made available to the press and public either immediately following the meeting or at some specified point in the future.

The view of the Monitoring Officer is that:

Recommendation:	Reason for Recommendation:
It is recommended that the cleaning increases set out in paragraph 2 of the Report are implemented for as from 01 April 2014	To increase income in line with budget target.

Relevant Policy (ies):	
Within Policy:	Yes
Within Budget:	Yes

Contact Officer Name:	Tel:	Fax:	Email:
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*Portfolio member cleaning approved.
18th March 2014*

Portfolio holder Education

*19th March
2014*

